



# ATTENTIVE CONTENT AND AGENDA

## 2017 Annual General Shareholders' Meeting of Baoviet Holdings

**Time** : From 01.00PM, Thursday 26<sup>th</sup> May 2017

**Location** : Melia Hanoi – No. 44B Ly Thuong Kiet, Hoan Kiem, Hanoi.

No	Time	Content(s)	Person in charge
1.	01.00PM – 01.30PM	Delegators register for participation to the 2017 AGM	Shareholders' eligibility inspecting division
2.	01.30PM – 01.45PM	Settlement and ready for the AGM, flag salute ceremony; Announce the reason and commence the meeting	The Meeting Organiser
3.	01.45PM – 01.50PM	Report the result of inspecting Shareholders' eligibility and the validity of the Meeting.	Shareholders' eligibility inspecting division
4.	01.50PM – 02.00PM	<b>Introduction and approval:</b> + Regulations on the operation of the 2017 AGM. + Members of the Chairing board; + Member of Voting and Election Board.	The Meeting Organiser
5.	02.00PM – 02.05PM	<b>Delegate the Secretary Board of the AGM</b>	Chairman of AGM
6.	02.05PM – 02.15PM	<b>Introduction and approval of:</b> Agenda of the 2017 AGM	Chairman of AGM
7.	02.15PM – 02.25PM	<b>Content 1:</b> Report of the Chief Executive Officer on 2016 business performance and 2017 business plan.	CEO
8.	02.25PM – 02.35PM	<b>Content 2:</b> Submission for approval of 2016 audited consolidated and separate financial statements of Baoviet Holdings	Deputy Chief Financial Officer
9.	02.35PM – 02.45PM	<b>Content 3:</b> Report of the Board of Directors (BOD)	Chairman of the BOD
10.	02.45PM – 02.55PM	<b>Content 4:</b> Report of the Supervisory Board	Head of Supervisory Board
11.	02.55PM – 03.05PM	<b>Content 5:</b> Submission for approval of remuneration for BOD and Supervisory board in 2016 and proposed remuneration in 2017	BOD's member
12.	03.05PM – 03.15PM	<b>Content 6:</b> Submission on allocation of PAT in 2016 fiscal year and using plan of PAT in 2017 fiscal year	BOD's member
13.	03.15PM – 03.25PM	<b>Content 7:</b> Submission on the charter capital raising plan through issuance of additional shares under an ESOP scheme	BOD's member
14.	03.25PM – 03.35PM	<b>Content 8:</b> Submission for approval to participate in the D&O contracts	BOD's member



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15.	03.35PM – 03.45PM	<b>Content 9:</b> Submission for approval of contents regarding the change of the BVH's H/O address and the revised Charter of BVH (The 8 <sup>th</sup> Amendment and Supplement)	BOD's member
16.	03.45PM – 03.55PM	<b>Content 10:</b> Submission for approval of the selection of the independent auditing agency for the Financial Reports in the years of 2018, 2019, 2020 for Baoviet Holdings	Head of Supervisory Board
17.	03.55PM – 04.25PM	<b>Content 11:</b> Others (if any)	BOD's member
18.	04.25PM – 04.40PM	<b>BREAK-TIME</b>	
19.	04.40PM – 05.30PM	Shareholders discuss and vote for the Content of the 2017 AGM	Chairman of BOD
20.	05.30PM – 05.45PM	<b>Content 12:</b> Approval of the Meeting Minutes and the Resolutions of the 2017 AGM	Secretary Board
21.	05.45PM – 05.50PM	Closing ceremony	The Meeting Organiser

