

Hanoi dated 21st November 2019

OPINION COLLECTION FORM

Respectfully submitted to: Honored Shareholders of Baoviet Holdings

Fullname :
Address :
Nationality :
Identity card/ NCC/ passport :
Registered security owner number :
Shareholder code :
Numbers of shares owned :
Numbers of votes :

I. ENTERPRISE INFORMATION

Name of enterprise: Baoviet Holdings

Address of the headquarter: No. 72 Tran Hung Dao, Tran Hung Dao Ward, Hoan Kiem District, Hanoi.

Business registration certificate no. 0100111761 issued by the Hanoi Department of Planning and Investment dated 15/10/2007, 12th revision dated 11/07/2018.

II. PURPOSES OF THE OPINION COLLECTION

The Board of Directors of Baoviet Holdings (BOD) organize to collect opinions from shareholders in written forms regarding the matters as follows:

1. Approve of the proposed contents regarding the revision and supplement of the business lines in the Business Registration Certificate.

2. Approve of the supplement and revision of the related regulations as stipulated at Paragraph 1 Article 4 of the current Charter of Baoviet Holdings regarding the business sectors and business lines of Baoviet Holdings; other articles of the Charter shall reserve the validity, thus, shall be unchanged. Approve of the Charter of Baoviet Holdings (10th supplementary, revised Edition).

3. Assign to CEO of Baoviet Holdings to organize the implementation of the follow-up procedure as stipulated by the competent Government Agencies in order to register the supplementary, revised business lines of Baoviet Holdings

(10th supplemented, revised Edition) as stipulated by the law and the regulations of Baoviet Holdings.

All the supporting documents regarding this opinion collection and the Draft Resolutions of the General Shareholders' Meeting (AGM) shall be uploaded onto the website of Baoviet Holdings, honored shareholders can download via www.baoviet.com.vn, from the Shareholders' Relation folder.

III. CONTENTS FOR THE OPINION COLLECTION FOR APPROVAL

1. Approve of the contents proposed for the supplement and revision of the business lines as registered in the Business Registration Certificate (*details as in the Submission No.1530/2019/TTr-HĐQT dated 21/11/2019 of the BOD of Baoviet Holdings*)

Vote: Agree Disagree No comment

2. Approve of the supplement, revision of the related regulations as stipulated at Paragraph 1 Article 4 of the Charter of Baoviet Holdings regarding the business sectors and business lines of Baoviet Holdings; other articles of the Charter shall reserve the validity, thus, shall be unchanged. Approve of the Charter of Baoviet Holdings (10th supplementary, revised Edition).

(Details as in the Submission No. 1530/2019/TTr-HĐQT dated 21/11/2019 of the BOD of Baoviet Holdings)

Vote: Agree Disagree No comment

3. Assign the CEO of Baoviet Holdings to organize, to implement the tasks as follows:

- Organise to implement, to complete the procedures as stipulated by the competent Government agencies in order to register the supplementary, revised business lines of Baoviet Holdings as stipulated by the law;

- Issue the Charter of Baoviet Holdings (10th supplementary, revised Edition) as stipulated by the law and the regulations of Baoviet Holdings.

Vote: Agree Disagree No comment

Notes on the voting methods:

- Honored shareholders shall mark (x) or (√) onto one of the three boxes: *Agree, Disagree* or *No comment* regarding the matters needed for opinion collection in this form and send to Baoviet Holdings.

- The opinion collection forms shall be considered as invalid in the circumstances specifically as follows:

- + Mark from 02 boxes or more for the matters needed for opinion collection. In such case, the voting for that matter shall be considered as invalid.

+ The opinion collection form without signature (in case of individual shareholders), no signature from the legal representatives and stamps of the organizations (in case of organization as shareholders).

+ The opinion collection form received after the stipulated period, and/or is opened (in case of postal sending), or is disclosed prior to the vote counting time (in case of fax, email sending).

+ The opinion collection form is edited, erased or marked, added symbols;

+ The opinion collection form is without the original Authorised documents or the verified copies of the competent agencies (in case of authorized shareholders for voting);

- The voted matters shall be considered as *No comment* when the shareholders do not mark onto any of the 03 boxes i.e. *Agree, Disagree or No comment* regarding the matters needed for opinion collection despite of the signed form with full names (in case of individual shareholders) or the signed form with signature of the legal representatives and stamps of the organisations (in case of organization as shareholders).

IV. DEADLINES FOR OPINION COLLECTION

Honored Shareholders can send the opinion collection form via postal mail in sealed envelopes or via fax and email to Baoviet Holdings **prior to 03.30PM on 06th December 2019** at:

Ms. Luong Thi Bich Ngoc, Head of Corporate Secretary Division, in charge of the Corporate Governance Officers of Baoviet Holdings

Address: No. 72 Tran Hung Dao, Tran Hung Dao Ward, Hoan Kiem District, Hanoi.

Tel: (84.24) 3928 9999 Fax: (84.24) 3928 9609

Email: luongthibichngoc@baoviet.com.vn

Honored shareholders please kindly submit the Opinion collection form as stipulated. In case of late submission and/or invalid submission methods, the honored shareholders shall be considered as not participating for voting.

Respectfully submitted./.

LEGAL REPRESENTATIVE
CEO

(Signed)

Do Truong Minh

CHAIRMAN
BOARD OF DIRECTORS

(Signed)

Dao Dinh Thi

CONFIRMATION OF SHAREHOLDER(S)

(Signed with fullname in case of individual shareholders; signed by legal representative with fullname and stamp in case of organisations as shareholders)