

Hanoi, dated th June, 2024

MEETING MINUTES
2024 ANNUAL GENERAL SHAREHOLDERS' MEETING
OF BAOVIET HOLDINGS

At datedth June, 2024 at Baoviet Building at No. 71 Ngo Sy Lien, Dong Da district, Hanoi, the 2024 Annual General Shareholders' Meeting ("AGM") of Baoviet Holdings was officially commenced.

The AGM listened to Mr – Head of the Inspection Board on the Eligibility of Shareholders- to report the results of the inspection on the eligibility of shareholders participating in the Meeting.

The total shareholders and the authorised representatives of shareholders participating: shareholders and authorised representatives, including:

- Direct participation: shareholders
- Authorised participation: shareholders

The total number of shares participated: shares, accounting for% of the total of shares with voting rights (*Details as in the attached report*).

According to the Enterprises Law No. 59/2020/QH14 dated 17th June 2020 and the Charter of Baoviet Holdings, the 2024 AGM of BVH with the participation and the number of participated shares as above shall be considered as eligible.

The AGM involves the participation of the representatives of State agencies, BOD's members, CEO, Head of the Supervisory Board (SB) and Supervisory members of BVH.

In order to chair the meeting, the AGM agreed to approve the regulations on organising the AGM with the voted rate of% of eligible votes to participate in the AGM (*Details as in the attached Regulations*) and the list of the Chairing Group with the voted rate of% of eligible votes, specifically as follows:

The Chairing Group includes the members of the BOD as follows:

- | | |
|-----------|------------|
| 1. Mr/Mrs | - Chairman |
| 2. Mr/Mrs | - Member |
| 3. Mr/Mrs | - Member |

- The AGM approved the Board of Vote Counting and Election of the AGM with% voted rates of eligible shares participating in the AGM, specifically includes:

1. Mr/Mrs - Head of the Board
2. Mr/Mrs - Member
3. Mr/Mrs - Member
4. Mr/Mrs - Independent Member
(Representative of Baoviet Securities Company (BVSC))

- Mr/Ms..... – Chairman of the Board – appointed the Secretary Board of the AGM, specifically includes:

1. Mr/Mrs - Head of the Board
2. Mr/Mrs - Member

The AGM approved of the meeting agenda with the voted rated of% of the total eligible shares participating in the AGM (*Detailed agenda as in attachment*).

With the spirit of urgent and serious working manners, the 2024 AGM of BVH listened to the reports, submissions, discussions and approved the decisions as follows:

I. Presentation of reports, submissions

1. Content 1: CEO’s report regarding the 2023 business performance and the 2024 business plan of BVH.

The AGM listened to Mr/Mrs – presenting the report of the CEO on the 2023 business performance and the 2024 business plan of BVH (*Details as in the attached Report No. .../2024/BC-TDBV dated June, 2024*).

2. Content 2: Submission on the approval of the audited consolidated and separate financial statements in 2023.

The AGM listened to Mr/Mrs – presenting the Submission on the approval of the audited consolidated and separate financial statements in 2023. BVH (*Details as in the attached Report No. /2024/TTr-HDQT datedJune, 2024*).

3. Content 3: Report on the operation of the BOD of Baoviet Holdings.

The AGM listened to Mr/Mrs – presenting the Report on the operation of the BOD of Baoviet Holdings (*Details as in attached Report No./2024/BC-HDQT datedJune 2024*).

4. Content 4: Report on the operation of the Supervisory Board of Baoviet Holdings.

The AGM listened to Mr/Mrs – presenting the Report on the operation of the Supervisory Board of Baoviet Holdings (*Details as in attached Report No./2024*).

5. Content 5: Submission on the approval of the remuneration of the member of BOD and the Supervisory members for the fiscal year 2023 and the proposal on the remuneration for the fiscal year 2024.

The AGM listened to Mr/Mrs – presenting the Submission on the approval of the remuneration of the BOD and the Supervisory Board (non-dedicated members) for the fiscal year 2023 and the proposal on the remuneration plan for the fiscal year 2024 (*Details as in attached Submission No./2024/TTr-HDQT dated June 2024*).

6. Content 6: Submission on the allocation of 2023 Profit After tax and 2024 Profit After Tax Appropriation plan.

The AGM listened to Mr/Mrs – presenting the on the allocation of 2023 Profit After tax and 2024 Profit After Tax Appropriation plan (*Details as in attached Submission No./2024/TTr-HDQT dated June 2024*).

7. Content 7: Submission on the approval of the Charter of Baoviet Holdings (the 15th revised, supplemented).

The AGM listened to Mr/Mrs. – presenting the Submission on the approval of the Charter of Baoviet Holdings (the 15th revised, supplemented Edition) (*Details as in attached Submission No./2024/TTr-HDQT dated June, 2024*).

8. Other contents (if yes)

II. Discussion

During discussion, the shareholders presented and placed questions to the Chairing Board regarding the operation related issues of BVH.

III. Voting on the contents of the AGM

After listening to the reports, submissions and proceeding to discussion, the AGM voted publicly for the approval regarding the reports, submissions.

Prior to proceed for approval voting, the Inspection Board on the Eligibility of Shareholders reported on the numbers of shareholders participated in the AGM up to the time of implementing the voting as follows:

The total shareholders and the authorised representatives of shareholders participating: shareholders and authorised representatives, including:

- Direct participation: shareholders
- Authorised participation: shareholders

The total number of shares participated: shares, accounting for **XX%** of the total of shares with voting rights.

The voted results are specifically as follows:

1. Approval of the CEO's report regarding the 2023 business performance and the 2024 business plan of BVH.

1.1. Approval of the business results in the fiscal year 2023 (01/01/2023 to 31/12/2023) according to the separated financial reports of the Parent Company – BVH – audited by Ernst & Young Vietnam Ltd.

The voted results are as follows:

- Agreed: shares, account for XX % of shares entitled to participate in AGM and voting.
- Disagreed: shares, account for XX % of shares entitled to participate in AGM and voting.
- No comment: shares, account for XX % of shares entitled to participate in AGM and voting.

1.2. Approval of the Business plan of the Parent company – BVH in the fiscal year 2024

The voted results are as follows:

- Agreed: shares, account for XX % of shares entitled to participate in AGM and voting.
- Disagreed: shares, account for XX % of shares entitled to participate in AGM and voting.
- No comment: shares, account for XX % of shares entitled to participate in AGM and voting.

2. Approval of the audited consolidated and separate financial statements in 2023.

The voted results are as follows:

- Agreed: shares, account for XX % of shares entitled to participate in AGM and voting.
- Disagreed: shares, account for XX % of shares entitled to participate in AGM and voting.
- No comment: shares, account for XX % of shares entitled to participate in AGM and voting.

3. Approve of the report on the operation of the BOD of Baoviet Holdings

The voted results are as follows:

- Agreed: shares, account for XX % of shares entitled to participate in AGM and

voting.

- Disagreed: shares, account for XX % of shares entitled to participate in AGM and voting.
- No comment: shares, account for XX % of shares entitled to participate in AGM and voting.

4. Approve of the report on the operation of the Supervisory Board of Baoviet Holdings

The voted results are as follows:

- Agreed: shares, account for XX % of shares entitled to participate in AGM and voting.
- Disagreed: shares, account for XX % of shares entitled to participate in AGM and voting.
- No comment: shares, account for XX % of shares entitled to participate in AGM and voting.

5. Submission on the approval of the remuneration of the member of BOD and the Supervisory members for the fiscal year 2023 and the proposal on the remuneration for the fiscal year 2024 with the contents as follows:

5.1. Approval of the remuneration of the member of BOD and the Supervisory members for the fiscal year 2023.

The voted results are as follows:

- Agreed: shares, account for XX % of shares entitled to participate in AGM and voting.
- Disagreed: shares, account for XX % of shares entitled to participate in AGM and voting.
- No comment: shares, account for XX % of shares entitled to participate in AGM and voting.

5.2. Approval of remuneration for the fiscal year 2024

The voted results are as follows:

- Agreed: shares, account for XX % of shares entitled to participate in AGM and voting.
- Disagreed: shares, account for XX % of shares entitled to participate in AGM and voting.
- No comment: shares, account for XX % of shares entitled to participate in AGM and voting.

6. Approval of the Submission on the allocation of 2023 Profit After tax and 2024 Profit After Tax Appropriation plan as follows:

6.1. The allocation of 2023 Profit After tax:

The voted results are as follows:

- Agreed: shares, account for XX % of shares entitled to participate in AGM and voting.
- Disagreed: shares, account for XX % of shares entitled to participate in AGM and voting.
- No comment: shares, account for XX % of shares entitled to participate in AGM and voting.

6.2. The 2024 Profit After Tax Appropriation plan:

The voted results are as follows:

- Agreed: shares, account for XX % of shares entitled to participate in AGM and voting.
- Disagreed: shares, account for XX % of shares entitled to participate in AGM and voting.
- No comment: shares, account for XX % of shares entitled to participate in AGM and voting.

7. Approval of the Charter of Baoviet Holdings(the 15th revised, supplemented):

The voted results are as follows:

- Agreed: shares, account for XX % of shares entitled to participate in AGM and voting.
- Disagreed: shares, account for XX % of shares entitled to participate in AGM and voting.
- No comment: shares, account for XX % of shares entitled to participate in AGM and voting.

The results on the voting of the members of the Board of Directors are as The meeting minutes of the AGM includes pages. The entire document was approved at the 2024 AGM of BVH at (time) on the same day, agreed by the AGM for approval with the voted rate of % of shares with voting rights participating and voting in the AGM./.

CHAIRING GROUP

CHAIRMAN

MEMBER

MEMBER

MEMBER

SECRETARY BOARD

MEMBER

**HEAD OF
SECRETARY BOARD**